



CLASSIFICATION: Planner III-Energy Facility Siting (EFS)

TENURE/TIMEBASE: Permanent/ Full-Time

SALARY: \$5,418 - \$6,733

LOCATION: Siting, Transmission and Environmental Protection Division
Siting Office
Sacramento, CA

FINAL FILING DATE: Until Filled

The California Energy Commission, a special funded agency, is looking for a qualified candidate for the Siting, Transmission and Environmental Protection (STEP) division to help shape California's critical energy future. The STEP division ensures that energy facilities are authorized in an expeditious, safe and environmentally acceptable manner. We prepare environmental documentation for the Commission as required by the California Environmental Quality Act (CEQA). To attain our objectives, the division maintains a committed and creative staff of experts in more than 20 environmental and engineering disciplines. The division's range of technical expertise allows it to perform balanced independent evaluations of complex and controversial projects. If energy is your passion, or if you feel compelled to help mold our energy infrastructure for a renewable future, then we encourage you to apply.

DUTIES/RESPONSIBILITIES: Under the direction of the Office Manager II, Siting Office, the incumbent provides project management, coordinating the work of professional staff engaged in the complex review and analysis of power plant siting cases, energy facility policy, and other policy issues related to programs in the Energy Facilities Siting Division.

DESIRABLE EXPERIENCE/QUALIFICATIONS:

Candidates should have excellent writing, editing, communication and organization skills, the ability to manage multiple projects with varying priorities and to direct various staff assigned to each project. Candidates must have familiarity with techniques of project management, team building, and a demonstrated ability to get along with individuals who may present difficult positions and/or disagreement. Candidates must possess the ability to represent the Division in meetings and/or workshops with the applicant, interveners, agencies, interest groups/public as well as public meetings, conferences and hearings sponsored by assigned Committees/Commission. Candidates should have general knowledge of CEQA, Commission's Siting Regulations, technical subjects analyzed for each energy project, including proficient computer skills using word processing, electronic mail, and the internet. Candidates must have flexibility to travel and effectively participate in site visits, public workshops and hearings.

WHO MAY APPLY: Eligible candidates who are current state employees with status in the above classification, lateral transfers from an equivalent class who meet the minimum qualifications of this classification, former state employees who can reinstate into this class or persons who are reachable on a current employment list for this classification. Appointment is subject to the provisions of the SROA process: SROA/SURPLUS/ REEMPLOYMENT candidates are encouraged to apply and must attach a copy of their status letter in order to be considered. Applications will be screened and the most qualified may be contacted for an interview.

(over)

Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature, to the contact/address listed below. Electronic applications will not be accepted. **You must clearly indicate the basis of your eligibility (i.e., list, transfer, SROA/Surplus, reinstatement, etc.), RPA # 710-476 and Position # 710-4737-003 in the "Explanation Section" of the STD. 678.**

Please Note: *Possession of the minimum qualifications will be verified prior to the interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application may be forwarded to the State Personnel Board for review and the applicant's name may be removed from the eligibility list.*

SUBMIT APPLICATIONS TO:

Personnel Services Office
Attn: RPA #710-476
1516 9th Street, MS-3
Sacramento, CA 95814

View full Duty Statement:
<http://www.energy.ca.gov/careers/jobs.html>

For additional questions regarding this recruitment, you may contact (916) 654-4305 or email personnelservices@energy.ca.gov.

California Relay (Telephone) Service – TDD Phones: 1-800-735-2929 and Voice Phones: 1-800-735-2922